

Festival of Trees



Tree Designer Guidelines

Deadline: Please return before November 6, 2009.

Please complete accurately. This information will be used for all printed recognition.

PERSON or ORGANIZATON DONATING TREE (for your tax purposes)

Name: _____

Contact Person: _____

Address / Zip Code: _____

Phone: _____ Email: _____

Tree Title: _____

Description for Auction Catalog: _____

Signed: _____ Date: _____

Festival of Trees, c/o 1014 Boylan Road, Bozeman, MT 59715 Phone: 539-4368

Designer Guidelines

**** The trees will be moved to the purchaser fully decorated. For that reason, we ask that you follow these guideline. Please limit the height of trees to 7.5ft. for ease of transportation.

Design - The Festival of Trees is proud of its reputation for showcasing elegantly decorated trees, wreaths, swags and other Holiday accoutrements. Our decorations will be displayed in homes and businesses. **Tree stands and tree skirts must be included for every tree.** A bag for moving the trees will be provided and will be placed under the stand/skirt in such a way that it will be easily used to wrap the tree for transport.

Lighting - Use only quality U.L. approved lights that stay lit even if one bulb goes out, at least a hundred lights per tree, **each secured with wire to the branches for transportation purposes.**

Decorations - **Decorations must be secured to tree with hot glue or wire.** Live materials or perishable food may **not** be used. Design tree toppers for easy transport. Trees may be decorated before you deliver them to us, or you may decorate them at the GranTree ballroom on Monday, November 16.

All entries who submit this completed form by the November 6 deadline, will receive 1 free complementary ticket to the Festival.

LIBERTY PLACE, INC



"Freedom to Try"

Serving Survivors of Brain Injury